



# St Richard's Catholic College

A High Performing Specialist Science School

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June 2023

Dear Applicant

Thank you for your interest in the post of Teaching Assistant Year Co-ordinator at St Richard's Catholic College.

I hope you will find the enclosed information informative and that you will decide to apply for the post.

You would be joining an experienced dedicated and highly flexible Learning Support team of Teaching Assistants, Year Co-ordinators, Individual Needs Assistants, a Learning Support Co-ordinator and myself as SENCo.

Our support of pupils varies significantly to plan for and respond to their needs in all areas of SEND, including pupils with more than one area of need.

Our team provide a range of valuable input around the school on a daily basis:

- in-class assistance;
- supervised lunchtime and after-school homework clubs;
- regular pastoral support to pupils, including as their key worker;
- support for extra-curricular activities; and
- providing support for pupils to access tests and examinations.

We also provide dedicated interventions in Literacy, Numeracy, social skills, art therapy, handwriting and support following loss or bereavement.

Specialisms within our team include: Emotional Literacy Support Assistants, Mental Health First Aiders and Mental Health Champions. We work closely with external agencies to put in place bespoke interventions and develop our offer to pupils frequently. We would also be delighted to add to our collective skillset with specific interventions or extra-curricular interests which you feel you could offer as part of this role.

If you would like any further details before making your application, please contact [mrsmithi@strichardscc.com](mailto:mrsmithi@strichardscc.com). The closing date for applications is Friday, 7<sup>th</sup> July 2023.

Yours sincerely

Mr Ian Smith

SENCo

