



St Richard's Catholic College

A High Performing Specialist Science School

Principal: D. Cronin, N.P.Q.H., M.A., B.Ed.

Ashdown Road
Bexhill-on-Sea
East Sussex
TN40 1SE
Tel: 01424 731070



Email: admin@strichardscc.com
Web address: www.strichardscc.com

15th June 2022

Dear Parent/Carer,

RE: Harry Potter Studios Trip - Thursday, 23rd June.

The English Department is taking 100 Year 7 pupils to the Warner Brothers Studios in London to take part in the Harry Potter tour on Thursday, 23rd June. Here are some updates and reminders for both parents/carers and pupils.

Arrival time:

Pupils may be dropped into school for 10am and report to the Linkway upon arrival to register with their group leader. However, we do recognise that this may not be convenient for all parents/carers. Pupils can come into school for the usual time at 8:40am. Pupils will be directed to the Linkway rooms where they will be supervised with Harry Potter themed activities.

Departing school:

The coaches will leave school promptly at 10.30am. We anticipate that the journey will take approximately 2 hours and 40 minutes, traffic permitting, and we aim to arrive at the studios between 1pm and 1.30pm.

Arrival at the studios:

Upon arrival, pupils will first eat their lunch. Parents/carers should provide **both lunch and supper** for pupils, along with refreshments. If your son/daughter is entitled to free school meals, a packed lunch and refreshments will be provided.

The entrance times are staggered for our pupils: one tour will start at 2pm; the other at 2.30pm. Pupils will be notified in assembly this week of their groupings and the time in which they enter the studio.

Departure from the studios:

The tour takes approximately 3 hours. Pupils will have time to eat their supper before they leave. It is anticipated that we will leave the studio between 6pm and 6.30pm, returning to school at approximately 9pm, depending on traffic.

Other Important information:

We have the highest expectation of our pupils to behave impeccably and be ambassadors of St Richard's Catholic College on the day. Pupils must wear their full school uniform.

We recognise that the coach journey will be long and may be delayed by traffic. If your child suffers from travel sickness, please provide them with relevant travel sickness medication for the day. Additionally, if your child suffers from asthma or severe allergies and requires an inhaler or epipen, please ensure that your child brings these with them on the day. Failure to bring this medication will jeopardise their place on the trip. There will be first aid trained staff in case of an emergency. The coach and minibuses **do not** have toilet facilities on board and the coach **will not** be stopping at services. Pupils will be encouraged to use the toilet before we depart on our journey.

Pupils may bring their mobile phones on the trip in case of an emergency situation or for contacting home if we are delayed. However, an EduLink message will also be sent home so please do not worry if your son/daughter does not have a phone. Staff will have emergency contact details of parents/carers with them on the day too to make contact with parents. If pupils decide to bring their mobile phones, the school is not responsible for any damage or loss of personal belongings.



Additionally, **normal school rules apply around mobile phones**. They should only be used only in an emergency and to update parents on collection time. **Phones must therefore be handed in to staff on the journey**. Phones can be used to take photographs inside the studio as there are several opportunities to do so throughout the tour. Pupils can only take photographs **for personal use only** and photographs **can not be shared on social media**. Staff will be supervising this and any pupil not using their phone correctly, will have it confiscated and returned to parents on collection.

As pupils will have the opportunity to visit the shop during the tour, it is advisable for them to bring some spending money, but this is at your discretion. You can browse souvenirs on the website:

<https://harrypottershop.co.uk/>.

Collection from school:

To ensure the safeguarding of your child upon returning to school and due to the late return time, all pupils must be picked up from the school and no pupil will be allowed to take public transport or walk home. We understand that parents/carers may share the pick up and ask that a note is given to your child on the day if they are going home with another parent/carer.

We are very much looking forward to the trip and hope that it will be an enjoyable and memorable day for all.

If you have any further questions please do not hesitate to contact me on missrowlande@strichardscc.com

Kind regards,

Miss Rowland