



PERSON SPECIFICATION

Temporary Part-Time Teaching Assistant

	Essential criteria	Desirable criteria
Qualifications	<ul style="list-style-type: none"> • A good standard of education particularly in English and Mathematics (grade C/4 or above) 	<ul style="list-style-type: none"> • NVQ Level 2 for Teaching Assistants or equivalent
Experience	<ul style="list-style-type: none"> • Experience of supporting children in a classroom environment, including those with special educational needs • Experience of using Information Technology to support pupils in the classroom 	
Knowledge and Skills	<ul style="list-style-type: none"> • Knowledge of the legal and organisational requirements for maintaining the health, safety and security of yourself and others in the learning environment • Ability to use language and other communication skills that pupils can understand and relate to • Ability to establish positive relationships with pupils and empathise with their needs • Ability to demonstrate active listening skills • Ability to consistently and effectively implement agreed behaviour management strategies • Ability to provide levels of individual attention, reassurance and help with learning tasks as appropriate to pupils' needs, encouraging the pupil to stay on task • Ability to offer constructive feedback to pupils to reinforce self-esteem • Ability to work effectively and supportively as a member of the school team • Ability to work within and apply all school policies eg behaviour management, child protection, Health and Safety, Equal Opportunities etc. 	<ul style="list-style-type: none"> • Knowledge of the SEN Code of Practice • Knowledge of strategies to recognise and reward efforts and achievements towards self-reliance that are appropriate to the age and development stage of the pupils • Ability to monitor the pupils' response to the learning activities and, where appropriate, modify or adapt the activities as agreed with the teacher to achieve the intended learning outcomes • Ability to carry out and report on systematic observations of pupils' knowledge, understanding and skills • Ability to assist in the recording of lessons and assessment as required by the teacher
Personal Attributes	<ul style="list-style-type: none"> • Willingness to maintain confidentiality on all school matters 	<ul style="list-style-type: none"> • Willingness to participate in further training and developmental opportunities offered by the school and county, to further knowledge