



# St. Richard's Catholic College



**A National Teaching School, a National Support School and a High Performing Specialist Science College**



Artsmark  
Gold Award  
Awarded by Arts  
Council England

Ashdown Road, Bexhill-on-Sea, East Sussex TN40 1SE. Tel: 01424 731070

Email: [admin@strichardscc.com](mailto:admin@strichardscc.com) Web address: [www.strichardscc.com](http://www.strichardscc.com)

Principal: **D. Cronin, N.P.Q.H., M.A., B.Ed.**

September 2019

Dear Applicant

Thank you for expressing an interest in the post of Assistant Caretaker/Handy Person at St Richard's. Essentially, we are looking for someone who can provide support to the Caretaking team by being available to undertake tasks between the hours of 2.00pm and 6.00pm or 2.00pm and 5.00pm.

The college roll is at present 1020. The college enjoys an excellent reputation in the community and our numbers for admissions are over-subscribed each year. The examination results (2018-19) were 78% 4-9 grades including English and Maths and 59% 5-9 grades including Maths and English (BASICS measure).

Our last OFSTED inspection (2006) rated the school as outstanding as did our most recent Diocesan Inspection (November 2018). Visitors to the college often comment on our 'strong' family atmosphere, supportive ethos and Christ-centred caring environment. Pupils are positive, respectful and fully engaged in their learning. They enjoy coming to school and each is encouraged to develop to the full. Ours is a 'can do' culture with the belief that everyone can achieve. We are a National Teaching School and National Support School and a Specialist Science College with High Performing Specialist School status and we have Leading Edge status, International School status, Prince's Teaching Institute 2018 Mark, Fairtrade Fair Achiever Award status, Artsmark Gold Award, Space Education Quality Mark as well as Gifted and Talented Lead School status. We are ambitious to become one of the best schools in England.

An outstanding school requires excellent facilities and, whilst we are housed in buildings between fifteen and sixty years of age, there is an effort by all in the community to maintain its fabric as vibrant, clean and fit for purpose. Consequently, for pupils and staff the building is a pleasant place to work. Visitors often comment on its cleanliness and the Governors are always assured that Health and Safety is a priority.

The successful candidate will carry out tasks such as tidying the outdoor grounds; overseeing the safe turning of the school bus; setting out chairs for the following day's assembly and other general DIY tasks. Please note that this is an afternoon post commencing at 2.00pm.

If you would like an informal chat about the position, then please contact our caretaker, Mr Freeman on 01424 731070.

I look forward to receiving your completed application form by Friday, 13<sup>th</sup> September 2019..

Yours sincerely

Miss D Cronin  
Principal

