



## JOB DESCRIPTION

<b>Job Title:</b>	Drama teacher
<b>Responsible to:</b>	Subject Leader of Performing Arts
<p><b>General Responsibilities</b></p> <ul style="list-style-type: none"> <li>• To lead on securing outstanding outcomes in Drama.</li> <li>• As a teacher, to carry out the specific responsibilities of the role as contained in the School Teachers' Pay and Conditions document.</li> <li>• To be a form tutor and to carry out the specific responsibilities of the role.</li> </ul>	
<p><b>Key Accountabilities:</b></p> <p>a) <u>Leadership</u></p> <ul style="list-style-type: none"> <li>• Understanding and being fully committed to the duties and responsibilities in relation to child protection and safeguarding young people.</li> <li>• To model high standards of professional conduct.</li> <li>• To lead on delivering outstanding pupil outcomes in Drama by: <ul style="list-style-type: none"> <li>- ensuring that Schemes of Work for Drama are relevant and up-to-date;</li> <li>- implementing systems to share the latest subject developments for Drama across the Performing Arts team;</li> <li>- ensuring that all assessments, moderation and administration of examinations for Drama are completed accurately and on time.</li> </ul> </li> <li>• To have responsibility for developing trainee teachers in Drama.</li> <li>• Monitoring and tracking pupil performance and implementing necessary intervention strategies to ensure pupils make outstanding progress, including those pupils who are gifted and talented, disadvantaged or have special educational needs.</li> <li>• Supporting the Line Manager with department self-evaluation and implementing subsequent improvements arising from the College Improvement Plan.</li> <li>• Leading on the co-ordination of college shows, productions and competitions.</li> <li>• Leading on the promotion of drama across the curriculum and in the college community, including primary liaison.</li> <li>• Leadings clubs/trips.</li> </ul> <p>b) <u>Classroom Teacher</u></p> <p>To fulfil and maintain the Teaching Standards by:</p> <ul style="list-style-type: none"> <li>• Demonstrating consistently high standards of personal and professional conduct.</li> <li>• Setting high expectations which inspire, motivate and challenge pupils.</li> <li>• Demonstrating outstanding subject and curriculum knowledge.</li> <li>• Planning and teaching well-structured lessons to a range of age groups and abilities, ensuring that all pupils make outstanding progress.</li> <li>• Managing behaviour effectively to ensure a positive and safe learning environment in which pupils can learn effectively.</li> <li>• Making accurate and productive use of assessment to track the progress of each individual pupil in timetabled groups and intervene to narrow the gap where progress starts to fall behind.</li> <li>• Fulfilling wider professional responsibilities by contributing to department and whole school improvement.</li> <li>• Communicating and consulting effectively with relevant stakeholders.</li> <li>• Attending meetings as set out in the college's meeting cycle.</li> </ul>	

c) Form Tutor

- To lead a tutor group and be responsible for the delivery of tutor-time activities in accordance with the published schedule and as directed by the Pastoral Leader.
- To encourage pupil voice and develop a form ethos that is in harmony with the college values.
- To monitor pupil progress, following the college's tracking processes, mentoring tutees and intervening when progress is not as expected.
- To encourage high levels of attendance.
- To provide relevant information, advice and guidance to tutees.

d) Other

- Responsibilities carried by all teachers in the college comply with the school Teachers Pay and Conditions (published annually).
- Catholic College (CES) contractual obligations outline expectations regarding support for the college's ethos.
- Expectations regarding the role for all Subject Leaders are contained within the college handbook.
- To play a full part in the life of the college community, to support its distinctive mission and ethos and to encourage staff and pupils to follow this example.

This job description may be amended at any time following discussion between the Principal and member of staff, and will be reviewed annually.

St Richard's is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will need to undertake a Disclosure and Barring Service (DBS) enhanced clearance check.